

**STOCKTON POLICE DEPARTMENT**

**GENERAL ORDER**

**PATROL WAGON**  
**SUBJECT**

**DATE:** March 1, 2005

**NO:** V-5

**FROM:** CHIEF ERIC JONES

**TO:** ALL PERSONNEL

**INDEX:** **Patrol Wagon**  
**Wagon for Prisoners**  
**Detention**

**I. POLICY**

When possible, the Patrol Wagon will be used for the transportation of Stockton Police Department Prisoners to the County Jail and/or other detention facilities within this jurisdiction. Under normal circumstances the arrested person(s) will be turned over to the Patrol Wagon at the scene of arrest, sallyport, or other appropriate areas.

**II. PROCEDURE**

A. Wagon officer duties.

1. One or two officers can be assigned to the patrol wagon. Normally, only one officer should be assigned.
2. An officer assigned to the Patrol Wagon will inspect the interior of the wagon for contraband and weapons at the first opportunity, and after unloading prisoners.
3. Officers will search all prisoners they receive to such an extent that weapons or contraband cannot be concealed.
4. Handcuffing prisoners.
  - a. All dangerous, hostile, unusually aggressive, etc. prisoners should be handcuffed prior to being placed in the wagon.
  - b. Officers should use sound judgment when deciding whether to handcuff a prisoner. General Orders P-1 and P-2 contains more guidelines concerning handcuffing prisoners.
  - c. Every officer turning a prisoner over to the wagon for booking is required to complete a San Joaquin County Sheriffs Department jail booking slip. This slip must be as complete as possible before the prisoner is turned over to the wagon.
    - (1) If the prisoner is being booked for intoxication, an arrest card is all that is needed.
5. Officers assigned to the patrol wagon will inspect the holding cell area for contraband at the beginning and end of their shifts. If contraband is located, a patrol sergeant shall be notified, the facts documented, and forwarded to a patrol captain.

- B. Prisoner segregation.
1. Male and female prisoners will not be placed together in the same compartment. The only exception to this is husband and wife or a common-law relationship when they are the only prisoners transported. If there is no common-law relationship, male and female prisoners will be transported in separate compartments.
  2. Juveniles will not be transported in a Patrol Wagon with adults, except in the emergency situations where officer safety necessitates rapid removal of the suspect(s) from an arrest location.
  3. Out-of-control juveniles can be transported in a patrol wagon, but they shall not be handcuffed.
  4. Trustees will not be transported in a patrol wagon that is occupied by other prisoners. NOTE: Per 1050 Title 15 of the Board of Corrections, sentenced inmates are not to be mixed with unsentenced prisoners, however, if the wagon has separate compartments, prisoners and trustees can be transported.
- C. The maximum Patrol Wagon capacity is ten, which includes the driver and any passengers carried in the cab. The number shall not be exceeded unless an emergency exists.
- D. Patrol Wagon availability.
1. When the Patrol Wagon is out of service the Telecommunications Center may designate a caged patrol unit to handle prisoner transportation assignments.
  2. When the Patrol Wagon is out of service at the jail, the Telecommunications Center may dispatch the unit requesting the Patrol Wagon directly to the jail where the prisoner can be turned over to the officers assigned to the wagon.
- E. Detention.
1. Prisoners should not be left unattended in the Patrol Wagon unless loading and/or unloading of prisoners is conducted within the immediate area.
  2. The Police Facility holding cells will be used only as a temporary holding facility. (See General Order No. P-9, Holding Cells).
  3. Prisoners should be transported to their final destination as soon as possible and should not be kept in the wagon more than two (2) hours.
  4. The large security screen in the sallyport should be lowered prior to loading or unloading prisoners to prevent escapes.
    - a. Generally, two officers should be present whenever prisoners are moved from one security area to another.
    - b. If one officer is assigned to the Patrol Wagon, the officer should use sound judgment when deciding whether to handcuff prisoners being moved from one security area to another.
- F. End of shift.
1. It is the responsibility of the wagon patrol officers going off-duty to check all holding cells, to assure no prisoners are still pending transportation.