

**STOCKTON POLICE DEPARTMENT**

**GENERAL ORDER**

**CRITICAL INCIDENT INVESTIGATION TEAM**

**DATE:** May 5, 2016

**NO:** Q-10

**FROM:** CHIEF ERIC JONES

**TO:** ALL PERSONNEL

**INDEX:** Critical Incident Investigation Team  
CII Investigations – Follow up – Training Recommendations

**I. POLICY**

The Stockton Police Department will develop and maintain a team of sworn police officers who will serve as civil liability investigators in conjunction with, and under the authority of, the City Attorney's Office.

**II. PURPOSE**

- A. The purpose of the Critical Incident Investigation is not to find fault, but to provide the City Attorney's civil litigation team with credible information and reliable evidence that will assist them in determining whether there is potential civil liability and how best to protect the city's and employee's interests.
- B. The Critical Incident Investigation (CII) Team shall respond to every protocol involving City of Stockton employees, and will conduct a parallel, yet separate, investigation with criminal and/or traffic investigators.

**III. PROCEDURE**

- A. The CII Program will be made up of (1) Lieutenant as the Program Manager; (6) Sergeants as CII Team Supervisors; and (20) Officers as CII Investigators.
- B. In the event of a protocol, the Command Center will notify the CII Lieutenant. The CII Lieutenant will contact one of the CII Team Supervisors and have him/her put together a team of 3 or more investigators, depending on the size of the incident.
- C. The CII Team is part of the protocol investigative team. As such, during the course of the protocol investigation, CII Team members may discuss with the criminal investigators issues of possible mutual concern to assist with obtaining needed information. These discussions will occur throughout the investigation, but should specifically be held prior to the conclusion of any portion of the investigation (i.e. the conclusion of any interviews, breaking down of the crime scene, or any other investigative steps).
- D. At the conclusion of the initial investigation, the CII Team Supervisor will provide a summary review of the incident to the CII Lieutenant, via email, within 24 hours. The CII Team Supervisor is responsible for making sure all of the investigators' memorandums are completed and turned in to him/her within 90 days of the incident. The CII Team Supervisor will review the memorandums and then complete his/her own memorandum to the CII Lieutenant. Following his review, the CII Lieutenant will forward the completed investigative memorandums to the assigned Deputy City Attorney.
- E. The CII Lieutenant or his designee will provide an administrative summary review of the incident to the Chief's Office and the Training Program Manager. The purpose of this management review is to address training issues or needs, and highlight training successes, that have come to light as a result of the incident. Specifically, this summary should address if there is a need to modify policy in any way so as to improve officer

response to similar incidents in the future; and/or if there is a need to provide officers with more, better, or different training or equipment to improve future response in similar incidents. Absent extenuating circumstances, the CII Program Manager should have this review submitted within 60 days of the incident.

**IV. TRAINING**

- A. The CII Team will have quarterly training. Training is to be managed/coordinated by the Program Manager. Training should include the following:
  - 1. Debriefs of the most recent investigation(s).
  - 2. A review by the assigned Deputy City Attorney to address issues of concern from the City Attorney's office.
  - 3. Overall Investigative issues (techniques, tactics, report preparation, etc.) are addressed and critiques are provided.
  - 4. Time is allotted for investigators to catch up on outstanding reports or investigative work.