

STOCKTON POLICE DEPARTMENT

GENERAL ORDER

BOOKING PROCEDURES FOR JUVENILES AT THE JUVENILE JUSTICE CENTER
SUBJECT

DATE: March 1, 2005

NO: P-6

FROM: CHIEF ERIC JONES

TO: ALL PERSONNEL

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Juveniles at Juvenile Justice Center
Juvenile Booking**

I. POLICY

All officers handling juveniles who come under Sections 300, 601, or 602 of the Welfare and Institutions Code shall comply with the following procedures.

II. PROCEDURE FOR 601 W&I CODE

- A. The Juvenile Justice Center will no longer accept juveniles when the only violation is 601 W&I. Juveniles with additional charges may be placed into the Juvenile Justice Center.
 - 1. Juveniles charged with 601 W&I Code will be:
 - a. Lectured and released (Stat 3)
 - b. Cited (Stat 1)
 - 2. Juveniles charged with 601 W&I Code cannot be placed in detention cells within the Police Facility.
 - 3. Juveniles who are arrested for curfew will be in violation of 601 W&I Code.
- B. In the event Stat 3 (lectured and released) is determined to be the best option, the following are resource options for the parent or guardian.
 - 1. Center for Positive Prevention Alternatives, Inc. (CPPA), 729 N. California
 - 2. Community Partnership for Families of San Joaquin, 11 S. San Joaquin
 - 3. Crossroads, 1025 N. California
 - 4. SJC Mental Health, 1212 N. California
 - 5. SJC Office of Substance Abuse, Youth treatment Services, 1201 N. El Dorado St.

III. PROCEDURE FOR 602 W&I CODE

- A. When a juvenile is placed in the Juvenile Justice Center, the juvenile's parent or guardian must be advised of the fact as soon as possible (627 W&I Code).
- B. The placing of a juvenile into the Juvenile Justice Center requires the officer to fill out a "San Joaquin County Juvenile Justice Center Admission Record."
 - 1. The admission record is basically self-explanatory. The following is an aid to make completion easier:
 - a. All charges lodged against the juvenile must be stated in the "offense(s)" space. They should have a written description. Example:

148PC (Resisting Arrest)
484PC (Petty Theft)
243aPC (Battery)

2. When five or more juveniles are to be booked at the Juvenile Justice Center, the investigating officer will see that the Juvenile Justice Center is notified in advance so that preparation can be made for the receiving of this unusual number.
- C. When placing "HOLDS" on juveniles and placing them in Mary Graham Children's Shelter (Per 628 W&I Code), one of the following conditions must exist:
1. Minor is in need of proper or effective parental care or control and has no parent, guardian or responsible relative willing to exercise or capable of exercising such care or control; or has no parent, guardian or responsible relative actually exercising such care or control.
 2. The minor is destitute or is not provided with the necessities of life, or is not provided with a home or suitable place of abode.
 3. The minor is provided with a home which is an unfit place for the minor by reasons of neglect, cruelty, depravity or physical abuse of either parent, guardian, or other person under whom the minor is in custody.
 4. Continued detention of the minor is a matter of immediate and urgent necessity for the protection of the minor or the person or property of another.
 5. The minor is likely to flee the jurisdiction of the court.
 6. The minor is physically dangerous to the public because of mental or physical deficiency, disorder, or abnormality.
- D. When a sick, injured and/or intoxicated juvenile is to be booked into the Juvenile Justice Center, the juvenile will be first taken to San Joaquin General Hospital by the transporting officer for examination.
1. If the juvenile is then released by the on-duty doctor, the juvenile can be booked into the Juvenile Justice Center.
 2. In cases where the juvenile is not to be released, or it is impractical to await release, the officer may take the following action:
 - a. Cite the juvenile to the Probation Department in lieu of booking him/her into the Juvenile Justice Center.
 - b. In cases where a substantial crime is involved, the Watch Commander will be contacted and a decision made whether to cite or place guards on the juvenile.

IV. PROCEDURE FOR EXAMINATION AND TREATMENT OF MINORS IN CUSTODY

- A. If an examination only is needed for clearance to book a juvenile into the Juvenile Justice Center/Mary Graham Children's Shelter:
1. Upon arrival at the County Hospital, the secretary will have the transporting officer sign the authorization for treatment.
- B. If treatment is needed and it is a custodial matter, consent must be obtained in one of the following ways:
1. From a parent or guardian who should be present at the hospital (this is the preferred procedure).
 2. If the above are not available, the custodial or transporting officer can sign for treatment. This will apply for 602 W&I Code bookings into the Juvenile Justice Center and 300 W&I Code bookings into Mary Graham Children's Shelter. This will temporarily qualify as a "Court Order."