

COMMUNITY SERVICES DEPARTMENT, RECREATION
605 N. El Dorado Street, Stockton, CA 95202
Phone: 209-937-8206 * Fax: 209-937-8683

OAK PARK – MAGPIE PICNIC RENTAL POLICY

Community Services Phone Hours: 209-937-8206 8:00 a.m. – 5:00 p.m., Monday – Friday * Closed every other Friday	
Community Services Department Building Hours	
Monday: 12:00 p.m. – 5:30 p.m.	Wednesday: 1:00 p.m. – 5:30 p.m.
Tuesday: 10:00 a.m. – 5:30 p.m.	Thursday: 10 a.m. – 5:30 p.m.
Friday: 10:00 a.m. – 5:00 p.m. * Closed every other Friday	

- **Access:** You may use the Magpie Picnic area from 9:00 a.m. to 10:00 p.m. Entry into the area is strictly prohibited from 6 a.m. – 9 a.m. while maintenance crews are cleaning.
- **Keys:** We will contact you to pick up keys on the last open business day (Thursday or Friday depending on open hours). On Fridays pick up the key no later than 4:30 p.m. and on Thursdays no later than 5:00 p.m. Return the keys on the first open business day.
 - Failure to return keys will result in a \$125.00 core charge fee that will be billed to your account.
- **Electrical Access:** There is no electrical access in the parks
- **Alcohol:** Alcohol is not allowed at Oak Park or at the Magpie Picnic Site.
- **Bounce Houses/Party Hoppers:**
 - Contracted operators are required to maintain valid insurance
 - There is no electrical access in parks
 - Water features are **not** allowed on bounce houses.
- **Bathrooms:** Portable restrooms are not permitted in parks. Bring your own toilet paper and do not flush paper towels in the toilet as it will cause plumbing problems.
- **Vehicles:** Under no circumstances are vehicles allowed on the grass unless prior arrangements have been made and specified in the contract. Any violation of this condition will immediately void your contract.
- **Containers:** No glass containers are allowed at any park site.
- **Trash:** The area should be left in clean condition and trash must be disposed of in trash receptacles. Renters must supply additional garbage bags if needed.
- **Picnic Tables:** Do not move the picnic tables for any reason.
- **Changes in Date/Cancellation:**
 - Transferrable: Rentals are transferrable if moved to a new date two (2) weeks prior to the original date
 - Cancellation: Cancellation of any rental will be charged an \$8.00 processing fee and a refund check for the remaining amount will be mailed to you and will take between 6-8 weeks.
- **Rain Policy:** If rain is forecasted for the day of your use, you may reschedule the rental for a future date without penalty as long as it is done prior to the original contracted date. There are no refunds after the contracted date.
- **Police:** If conflicts arise on the day of use, please contact the non-emergency number to the Stockton Police Department at 209-937-8377.