

NON-STOREFRONT CANNABIS RETAIL (DELIVERY) SAFETY GUIDELINES

In addition to any State mandates for a cannabis non-store front retail (delivery) business, the Stockton Police Department will require the following safety guidelines be included in the Site Security Plan, which must be approved before a Permit to Operate is issued.

- ❖ All entrances and exits will be locked at all times with entry strictly controlled. A method for clearly viewing the outside of the doors that allows for the maximum angle of view to the exterior, is required.
- ❖ All areas in which cannabis or cannabis products are located, in any building on the site, must be separated from the main entrance and lobby and must be secured by a lock accessible only to managers and staff.
- ❖ An approved air filtration system shall be installed, ensuring there are no off-site odors. No cannabis odors shall be evident on the exterior of the facility.
- ❖ No product shall be visible from the exterior of the business.
- ❖ All product is to be locked and secured at all times.
- ❖ The business shall provide the Community Development Department and Police Department with the name of an onsite community relations staff person to whom one can provide notice if there are operating problems. The business will make every good faith effort to encourage neighborhood residents to call this person to try to solve operating problems, should they arise, before calls or complaints are made to the City. This number shall be available to the public upon request and will posted on the exterior of the business, near the public entrance.

ALARMS / VIDEO SURVEILLANCE

- ❖ A video surveillance system with at least seven-day continuous recording capability, shall be in place. The system will have archived footage, from all cameras, for at least 30 days. This surveillance system will cover the interior and exterior of the building.
- ❖ Monitors displaying the employee parking area and property perimeter shall be mounted in a visible location near the door from which employees will arrive and depart so that employees may monitor the outside environment prior to departing the facility
- ❖ Prior to opening, the business shall have a centrally monitored alarm system subject to the approval of the Stockton Police Department.
- ❖ Holdup/Distress alarm systems shall be employed near the:
 - a. transport area
 - b. manager's office
 - c. lobby
 - d. safe(s)

VISIBILITY / ACCESS / SIGNAGE

- ❖ Interior building lighting, exterior building lighting, and parking area lighting must be in compliance with the City of Stockton Municipal Code and have sufficient lighting and color rendition to allow for the ready identification of any individual committing a crime on

site at a distance of no less than forty feet (a distance that should allow a person reasonable reaction time upon recognition of a threat).

- ❖ Tree canopies shall not interfere with or block lighting. This creates shadows and areas of concealment. The landscaping plan shall allow for proper illumination and visibility regarding lighting and surveillance cameras through the maturity of trees and shrubs.
- ❖ A Fire Department lock box shall be installed at the entrance to each facility. A key for the business shall be placed in the lock box for Police and Fire Department personnel to use in case of an emergency
- ❖ The applicant shall post the property with No Trespassing, No Loitering and No Smoking signs.
- ❖ No signage shall lead the viewer to believe the business is a cannabis related business. All signage must be approved by the Community Development Director.

REPORTING

- ❖ ALL crimes occurring on the premises shall be reported to the Stockton Police Department within 24 hours. ALL crimes involving employees, agents, or representatives of the business, that occur while the employee, agent, or representative is acting on behalf of the business, within the City of Stockton, shall be reported to the Stockton Police Department within 24 hours. In the event the reporting party is advised by the Stockton Police Department that officers will not be responding for a report, the incident/crime shall be reported on-line at:
<http://ww1.stocktonca.gov/Departments/Police/Online-Services/File-a-Police-Report> listing the name and address of the business as an involved entity.
- ❖ ALL crimes involving employees, agents, or representatives of the business, that occur within or outside of Stockton city limits, while the employee, agent, or representative is acting on behalf of the business, shall be reported to the Stockton Police Department Special Investigations Section ATTN: Vice Unit. The report shall reference the business premises, business name, the type of crime, a summary of the incident, the jurisdiction in which it occurred, the investigating law enforcement agency, and that agency's report number. The notification shall be made within 72 hours either by mail, 22 E Weber Street, Stockton CA, 95202 or by phone (209) 937-8422

TRANSFERS OF PRODUCT

- ❖ Each building must have a secured area designed for the transfer of cannabis or cannabis products between a vehicle and the restricted area.

OR

- ❖ Each business shall have an armed licensed security guard present at the time cannabis or cannabis product is transferred between a vehicle and the restricted area.