



RESIDENTIAL WATER HEATER ONLINE SUBMITTAL CHECKLIST



COMMUNITY DEVELOPMENT DEPARTMENT • 345 N EL DORADO STREET • STOCKTON, CA 95202 • (209) 937-8561
www.stocktonca.gov/buildingpermits

Prepare and save your **DOCUMENTS** and **PLANS** as PDF files. These will become your application attachments. If applicable, please also see [Water Heater Replacement Requirements](#).

Initiate an application in the [Online Permit System](#), select the following scope of work:

- OTC – Water Heater

Enter your project information and attach the following items. Be sure to select the document type as identified below.

DOCUMENTS:

Owner Documents: (if applicable)

- o State ID / Driver's License
- o Signed deed if house was recently purchased
- o LLC or Corporation documents to confirm ownership of person applying for permit

Authorization Letter: (if applicable)

- o Signed letter on company letterhead giving permission to pull permits

Code Enforcement: (if applicable)

- o Notice of violation received

Specifications / Calculations: (if applicable)

o If you are changing to a tankless water heater you will need to submit a one-line gas size piping diagram showing all existing and new gas pipe materials, sizes, lengths, and appliance gas inputs. Clearly distinguish new versus existing.

Once your application has been processed, you will receive a link to download your permit documents. These documents must be onsite when an inspection is performed.

We encourage all applicants to utilize the [Online Permit System](#) to submit, but applicants may also submit in-person at the Permit Center. To submit at the Permit Center, please provide the items listed above along with a completed [Building Permit Application](#).