A building permit or application which has expired may be granted an extension or reinstatement at the discretion of the Building Official or his/her designees for a justifiable cause.

- Extension or reinstatement requests for unrelated permits must be submitted separately and will be charged applicable fees.
- **ONLY** the permit holder can request an extension for an expired permit; **ONLY** the applicant can request an extension for an expired application.
- The extension shall be requested by completing this form and returning by mail or in person to the Permit Center located at: 345 N El Dorado St, Stockton, CA 95202 or emailed to: expresspermits@stocktonca.gov

**Extension Request Information:**

Building Permit Number: __________________________ Date of Request: ___________________

Project Address: ______________________________________________________________________________________

Permit Holder/Applicant Name: _____________________________________________________________

Permit Holder/Applicant Email: ___________________________________________ Phone: __________________

Scope of Work: ______________________________________________________________________________________

**I hereby request an extension of time to:** (please check one)

- □ Start work (work not yet started – still in application phase or waiting to pull permit)
- □ Need more time (work has started – more time needed to complete project)

Reason for Request: __________________________________________________________________________________________

___________________________________________________________________________________________________________________________________________

Print Name: __________________________________________________________________________________________

Permit Holder/Applicant Signature: __________________________________________________________________________

**FOR DEPARTMENT USE ONLY**

- □ APPROVED
  
  EXTENDED UNTIL: __________________________
  
  REASON: ______________________________________________________________________________________________

- □ DENIED
  
  REASON: ______________________________________________________________________________________________

Processed By: __________________________ Date Processed: __________________________

Comments: __________________________________________________________________________________________

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