



## CITY OF STOCKTON

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COMMUNITY DEVELOPMENT DEPARTMENT-BUILDING DIVISION  
345 N. EL. DORADO ST. STOCKTON, CA 95202, OFFICE: 209 937-8561; FAX: 209 937-8603

### **OUTSIDE PLAN CHECK REQUEST PROCEDURE – PART I**

Applicants wishing to expedite plan check review can, with the approval of the City, elect to contract with a City approved outside consulting firm. The fees and time frame for outside plan review shall be negotiated directly with the consulting firm. The City will charge 35% of the full plan check fee and full permit fees at time of issuance for the permit.

The applicant electing to use an outside consultant must submit for permit as follows:

1. Submit plans to City Planning for site plan and design review approvals, prior to submittal for permit application.
2. Submit standard permit application the Building Division for permit. (Note that during this process, the permit application must be stamped and signed by the Planning Division prior to submitting to the Building Division).
3. Select an outside consulting firm from the City's pre-approved list (copy attached).
  - Complete and submit the "Request" form as provided in Part II of this procedure for approval. A City approved/signed copy to accompany the plans provided to the outside plan check consultant.
4. The Building Division will distribute plans to the appropriate division and/or departments (Planning, Public Works, Mud and/or Fire) for review concurrent with the outside consultant review.

Before submittal to the outside consultant, plans must be submitted to the City as noted above. After submittal to the City, the applicant shall submit drawings directly to the consultant for their plan check. Consultant shall be given City application number for reference. Consultant shall provide copies of all plan check comments, responses and any other correspondence to the City, referencing the permit application number.

Upon approval of the plans, the consultant shall return two sets of approved drawings and calculations stamped approved by the consultant to the City. A letter shall be included with the drawings indicating the permit application number and the conditions of approval. **The approved package shall be sent directly to the City from the consultant. Hand carried packages by the applicant are not allowed.** When the plans have been approved by the appropriate City divisions/departments as well as the consultant, the permit will be issued.

Changes made to the approved plans after permit issuance, must be submitted to the outside consultant for review and approval. After their approval, plans shall be stamped approved by the consultant and submitted to the City for final approval. Review of changes may be subject to additional plan check fees

ERIC G. ELIAS,  
DEPUTY DIRECTOR  
BUILDING DIVISION



CITY OF STOCKTON

COMMUNITY DEVELOPMENT DEPARTMENT-BUILDING DIVISION
345 N. EL. DORADO ST. STOCKTON, CA 95202, OFFICE: 209 937-8561; FAX: 209 937-8893

OUTSIDE PLAN CHECK REQUEST PROCEDURE - PART II
REQUEST FORM

I, \_\_\_\_\_, request that the construction
(print name of permit applicant or authorized agent)

plans I have submitted for \_\_\_\_\_ (Date)
(Print job address or project name)

in application for the Building Permit be checked by an outside plan check consultant for
compliance with all local and state regulations including but not limited to all building
codes. I understand and accept the conditions outlined in Part I.

NAME OF PLAN CHECK FIRM SELECTED: \_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Phone number)

\_\_\_\_\_  
(City, state, zip code)

FOR CITY USE ONLY:

CITY OF STOCKTON - PERMIT APPLICATION # \_\_\_\_\_

REQUEST APPROVED BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

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**CITY OF STOCKTON  
PLAN CHECK CONSULTANTS**

**BUREAU VERITAS**

6150 STONERIDGE MALL ROAD SUITE 370  
PLEASANTON CA 94588  
PHONE (925) 468-7400  
FAX (925) 468-7413

**ESGIL CORPORATION**

9320 CHESAPEAKE DR SUITE 208  
SAN DIEGO CA 92123  
PHONE (858) 560-1468  
FAX (858) 560-1576

**4LEAF INC**

2110 RHEEM DR SUITE A  
PLEASANTON CA 94588  
PHONE (925) 462-5959  
FAX (925) 462-5958

**PACIFIC PLAN REVIEW**

1570 EAST F STREET, #A-215  
OAKDALE, CA 95361  
PHONE (209) 848-1270  
FAX (209) 848-1290

**PRECISION INSPECTION COMPANY**

1247 MAIN STREET  
NEWMAN CA 95360  
PHONE (209) 862-9511  
FAX (209) 862-1079

**WILLDAN**

ATTN: ROBERT KEEFE  
2150 RIVER PLAZA DR SUITE 300  
SACRAMENTO, CA 95833  
PHONE (916) 924-7000  
FAX (916) 924-3644