

REVISED 5/14/09

**REQUEST FOR PROPOSALS (RFP)
FOR OPERATION OF A FOOD PREPARATION CENTER
(PUR 09-039)**

QUESTIONS/ANSWERS/CLARIFICATIONS

UPDATED 5/14/09

>>> "Annette Sanchez" <asan@elconcilio.org> 5/12/2009 3:37 PM >>>

Diane, at the Manditory walk through that was done on April 22nd at 1:30pm. It was started that the deadline date for submission was May 14th. However, because of the auction and the time needed for removal of items it was stated that the deadline date would be pushed back another week. I wanted confirmation of this. Would it be May 21st?

Also, it was stated that another walk through would be done once the auction was over so that we could have a better perspective of space and what was needed. When will this be?

-Annette

CITY RESPONSE

1. Proposals are now due May 28, 2009 by 2:00 p.m.
2. The additional walk through will be held on Monday, May 18, 2009 @ 10:00 a.m.

UPDATED 5/5/09

ADDITIONAL INFORMATION:

Floor plans are available in the Purchasing office.

Lynnette Lucaccini

Supervisor

Concilio CalWORKs

95 W. 11th Street Suite 104

Tracy, CA. 95376

(209) 820-5917

From: Lucaccini, Lynnette

Sent: Thursday, April 30, 2009 3:42 PM

To: 'Joseph.Mulligan@co.stockton.ca.us'

Cc: 'Linda Mora'; 'taik@elconcilio.org'

Subject: PUR 09-039 Operation of a Food Preparation Center

Mr. Mulligan,

My name is Lynnette Lucaccini and I am employed with El Concilio. I am putting together the proposal for the Food Preparation Center and wonder if you might be able to answer a couple of questions regarding the proposal?

- 1). If we are proposing meal preparation on-site are we required to possess a separate operating permit from S.J.Co. Health Dept?
 - 2). Is there a sample Preliminary Project Pro Forma? If not could you elaborate on exactly what financial information you require?
- Please send answers to lluc@elconcilio.org

Thank you,
Lynnette Lucaccini
Supervisor
Concilio CalWORKs
95 W. 11th Street Suite 104
Tracy, CA. 95376
(209) 820-5917

CITY RESPONSE

1. You will need to contact the County Health Department for that answer.
2. There is no preliminary pro forma for the financials for this project.

UPDATED 4/20/09

>>> "Ron Perry" <handymanperry@earthlink.net> 4/15/2009 4:54 PM >>>
Dear Ms, Samples,

I am researching information on the City of Stockton's Operation of a Food Preparation Center, for the California Parks Company and I have some questions that were not quite answered in the RFP.

Would it be better for you if we talked by phone or if you just provided the information as a response to this e-mail?

The Questions I have are:

- a.. I can't tell in 2.1 scope of services, if we would be providing just meals or would we also need to develop a program for the whole facility? Would we operate the whole site? (as meals on wheels did)
- b.. Does the kitchen have a recent operating permit from the County health department?
- c.. What was the Gross revenue of the vendor in the most recent operating year?
- d.. How many meals were provided in that year?
- e.. How many meals per day and days per week?
- f.. Does the agency expect the vendor to pay out of pocket for the faulty HVAC system and kitchen freezer - or will the City reimburse that? (2.3 special conditions)
- g.. Is the current operator planning on bidding?
- h.. What are your greatest concerns, desires for this program and contract?

Thank you for taking the time to correspond with me on this project. I am fairly new at this and any help you can provide will be deeply appreciated.

Cordially,

Ron Perry

CITY RESPONSE

- a. This site is for the preparation of meals only to sites the proposer has developed for delivery.
- b. It did with the previous operator.
- c. This site was run under a program with San Joaquin County. Please contact them for details regarding questions c, d, & e.
- f. This is an out of pocket expense of the operator, no reimbursement.
- g. There is no current operator.
- h. This RFP is only for the use of the facility, no program is attached to it.

>>> "Anderson, Nancy" <NancyAnderson@IamMorrison.com> 4/15/2009 2:01 PM >>>

From: Anderson, Nancy
Sent: Wednesday, April 15, 2009 4:54 PM
To: Joseph.Mulligan@ci.stockton.ca.us
Cc: Kratz, Dan; Brettler, Magi; Taylor, Kathy
Subject: RFP Food Prep Center #09-039

Mr. Mulligan,

We are reviewing the above referenced RFP for the Operation of a Food Preparation Center for the city of Stockton, CA. The Bateman Team is very interested in this opportunity, but we do have a few questions regarding the bid.

Can you tell us who the recipients of the meals will be? What is the funding source? What are the addresses of the delivery points? What equipment is available at the site and what equipment is needed by the caterer? How many meals are anticipated to be served each day?

Is it the intention of the City to make this location a Senior Center?

We are in the process of bidding the frozen home delivered meals for San Joaquin County and were wondering how this would tie in?

We look forward to hearing from you.

Sincerely

Nancy K Anderson
Director of Business Development
Bateman Senior Meals
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CITY RESPONSE

The recipients of the meals would be an area that you would provide us the information on who the meals will be delivered and the delivery points.

The proposer will need to furnish the funding source.

Review of the equipment that will be on site is at the time of the Walk Thru.

This site is not a food program operated by the City

It is not intended to be a Senior Center at this time.

Regarding tying in with the County program you might want to contact them regarding the possibility of delivering to their clients