

Delta Water Supply Project Request for Proposals to Provide Water Rate Study Services Questions/ Answers/ Clarifications

1) Timetable - The project would commence in February according to the schedule. The budget had contemplated this study earlier in 2006. Is there a specific target for completion of the study?

While the City has not identified a specific target date for completion of the study, preliminary project schedules and consultation with the City's Financial Advisor indicate the study being completed by the summer of 2007. More important, the City has requested that each firm, as part of their proposal, provide a recommended schedule for completion of the requested tasks.

2) Financial Statements - As a closely-held private corporation, we view our financial records as confidential. Can we provide these to the City in a manner which preserves this confidentiality while meeting your needs? For example, we could bring for inspection, or provide temporary access with the documents returned. Our concern would focus on these becoming public record through your procurement process.

The City will, to the extent permitted by Applicable Law, not voluntarily disclose information submitted by firms as part of, or in support of this RFP, to persons other than City elected officials and employees, directors, members of an evaluation committee, and consultants involved in the evaluation of the proposals. However, all information obtained by the City regarding the DWSP, including responses to this RFP is subject to public disclosure, in response to requests received under provisions of the California Public Records Act. If a submittal contains any information that may reasonably be considered a trade secret, which the submitter does not want disclosed to the public or used by the City for any purpose other than evaluation of the qualifications of the submitter, each sheet of such information must be marked with the designation "Confidential." The City agrees that if a Public Records Act request is made for disclosure of data so classified, the City will take reasonable efforts to avoid disclosure and to notify the submitter of such data so that the submitter will have an opportunity to legally challenge the City's obligation to disclose such information. However, the City makes no warranty as to whether any particular item of information, whether or not it is marked "Confidential", will be withheld from disclosure, and specifically disclaims any and all responsibility for any damage or injury that may arise from the City's failure to notify the submitter as provided herein or from the disclosure of any submittal, or part thereof.

3) Can the City estimate the number of public meetings it would contemplate for this study? Is this up to us to propose and explain?

With regard to the number of anticipated public meetings, it is up to each firm to carefully evaluate the need and identify an appropriate number of meetings to budget for. When conducting such an evaluation, each firm should keep in mind that public outreach will be conducted with a variety of water utility customers including residents and the development community. Please also keep in mind that all public meetings will be conducted in coordination with the City's public outreach firm for the DWSP, namely Lucy & Company. In addition to public meetings, each firm should adequately budget for all other meetings identified in Section 2.6 of the RFP.

4) The scope of work refers to a "new surface water supply fee". Is this intended to be a rate surcharge feature, or an up-front utility connection charge?

The "Surface Water Supply Fee" identified in the RFP is proposed as an up front utility connection charge.